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19 NOV 1985

**MEMORANDUM FOR:** Deputy Director for Intelligence  
Deputy Director for Science and Technology

**FROM:** Harry E. Fitzwater  
Deputy Director for Administration



**SUBJECT:** Space Requirements for Television Production

**REFERENCES:**

- A. Memo from DDCI, Inspection Report on Television Production in CIA, ER 85-3682, dated 24 September 1985
- B. Memo from IG, Inspection Report on Television Production in CIA, IG 85-700, dated 27 September 1985

1. Mr. McMahon recommends in Reference A that each Directorate consolidate its own television production centers. Space is undoubtedly a factor in accomplishing this. In accordance with Recommendation 4 of Reference B, please provide me by 29 November 1985 with your Directorate's requirements, existing and additional, for television production space.

2. I will then provide the resulting aggregate space requirements to Directorate of Administration staff elements for review and costing. Subsequently, I will get back to you with our findings.

  
Harry E. Fitzwater25X1  
  
25X1  
ORIG: DDA/MS/ 

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